

MINUTES

CHiPA Meeting

Date/Time: September 24, 2012, 3:30 PM

Location: TCH Parent Room

1) Welcome

- Sue Bolde will serve as Secretary, facilitating the CHiPA meetings and taking minutes.
- All room parents are invited to submit agenda items prior to each meeting.
- A revised calendar of meetings is attached to these minutes.

2) Reports

a) Welcoming Committee

- The purpose of this committee is to ease the transition of new families into the TCH community. This will involve designing specific events that address the needs of new families and extending personal invitations to other TCH events.
- Committee members – Meredith Falconer (Chair), Nicole Klau, Carrine Pomaranski, Sandra Besselsen, and Beverly Gravis.
- **New Parent Coffee/October 3, 9 AM/ Morsels** – all parents who are new to the school are invited to attend. Meredith will email all new families and room parents are free to extend personal invitations as well.

b) Parent Relations Committee

- The purpose of this committee is to create a range of venues for parents to engage within the TCH community. The scope of these activities will include social, educational, and physical outlets.
- Committee members – Mary Schiller (Chair) and Tara Hochstetler.
- **Mom's Breakfast** – an ongoing group started by Mary Schiller that TCH parents will be invited to join.
- Other ideas for activities include walks, coffees, and a regular happy hour. Activities will be posted in the Compass and perhaps a monthly email can be sent from room parents as a reminder.

c) Events Committee

- The purpose of this committee is to connect parents with volunteering opportunities at TCH.
- Committee members – Heather Theophilus (Chair), others as needed
- Heather and Missy Russell are exploring the option of using VolunteerSpot as a digital means of organizing volunteers.
- **Please give all completed volunteer sign-up forms from "Back to School Night" to Missy.**

3) Upcoming Events

a) State Theatre Nights

- Each classroom has been assigned to volunteer for one month during the school year.
- **Volunteers are still needed for THIS THURSDAY.** Contact Heather if you are interested.
- Nadine's classroom needs a new date. Heather will ask Liz Ammond about this.
- Volunteers must be at least 13 years old; asking alumni to participate might be a fun way to extend the TCH community.

b) Fall Festival/October 7, 11 AM – 2 PM/Timber Ridge Campground

- Carrine Pomaranski is organizing this event.
- **Volunteers are needed on Tuesday October 2nd at 8:45 AM** to help with preparations in the parent room. Please attend if you can and invite others to join. Missy will also post this request in the Compass.

- Mary Schiller will meet with Carrine to discuss craft ideas.
- c) Play Structure Work Bee/October 12 at 3 PM & Oct 13 at 8 AM/TCH
- Colleen Christensen is organizing this event.
 - **Volunteers are still needed for both days.** Missy will forward an email to room parents to send to classroom families in search of volunteers.
- d) Mom's Night Out/November 2012
- Missy is organizing a new version of this event. Stay tuned for details.
- e) Harvest Dinner/October 18, 5:15 PM/TCH
- A multitude of TCH logo wear will arrive in time to be purchased at the Harvest Feast. Then, students will be invited to wear their logo wear on subsequent "Spirit Fridays." More info to come.
- f) Horizon Book Day + Shop Your Community Day/November 10
- Sandra Besselsen is organizing this event.
 - This is a very profitable fundraising event for TCH – 20% of proceeds are given back to the school.
 - Sandra will need 2-3 volunteers per hour plus help with getting the word out to the community.
- g) Holiday Cocktail Party
- Missy is working on scheduling a December luncheon.
 - Mary Cueter and Meredith Falconer volunteered their homes (Thank you!).
- h) Winter Carnival
- a) Heather Theophilus is organizing a fun, family event to be held on a Saturday night in January.
 - b) Each classroom will need to come up with volunteers for one carnival booth. Details to follow.
- i) Gala/Friday, May 3, 2013
- Eastern Indian Theme
 - Many volunteers will be needed.
 - Ticket prices are being discussed, perhaps offering a discount for buying early.
- 4) Additional Items
- a) Correspondence Protocol – Missy asked room parents to please do the following:
 - Be thoughtful of what is sent to classrooms
 - Remember to BCC emails
 - Before sending school-wide email out for distribution (via room parents), send email to Missy first
 - Before sending email to your classroom, ask your co-room parent to crosscheck
 - b) Carline – Mary Schiller initiated a discussion about "swooping," improper parking, rude behavior, and a general misunderstanding of carline policy. A review of policy, especially for elementary families, may be needed. Missy will discuss concerns with Colleen.
- 5) Meeting was adjourned at 4:30 PM.

Minutes respectfully submitted by Sue Bolde.

Next meeting is **THURSDAY, OCTOBER 25th at 3:30 PM** in the parent room.