

CHIPA Meeting Minutes
January 13th, 2016
8:30 – 9:05

Attendance: Alicia Walker, Mary Schiller, Angie Petty, Dan Besselsen, Kelly Bulloch, Sarah Davis, Missy Russell, Christina Iantelli-Klee

1. All Welcomed
2. Additions added to agenda
 - Updated classroom lists were requested
 - **Action Point:** Missy Russell will distribute new lists soon
 - CHIPA Attendance: It was discussed that the attendance at the CHIPA meetings has been poor. Discussion ensued about the reasons for the poor attendance. Two primary reasons were identified. First, some room parents have jobs working for The Children's House and are unable to attend any meetings during the school day. The second reason appears to be the commitment of members to attend the meetings. We reviewed, as a room parent, it is highly encouraged to attend the CHIPA meetings.
 - CHIPA Membership: Stephanie is resigning as a room parent from Jen's classroom since she is now a classroom guide.
 - **Action Point:** Missy Russell will plan to find a replacement for Jen's classroom.
 - CHIPA Agenda: Starting in February, an administration update will be included in the CHIPA meeting agenda every other month. Mary Schiller suggested inviting a rotating representative of school programs, such as Della Terra, to attend our meeting to update us on innovations in their programs.
 - Couples Event: Missy Russell has been looking into a venue and a date for the Children's House couples event
3. Announcements:
 - Dan Besselsen has joined the Board of Directors. Congratulations and Welcome!
 - Bob and Shelly Derrer are planning to donate to The Children's House 10% of all sales from their salon that are made to a Children's House family.
4. Reviewed Upcoming Events:
 - School Carnival – Sandra Besselsen has been busy planning out this fun event. Soon, she will distribute a letter to the room parents to help with volunteers. Many of the games will be the same with a change noted in the door prize. A drawing for a classroom party prize will also be featured at this year's carnival. There will be food vendors available on site that day.
 - **Action Point:** All room parents are asked to distribute the letter to their classroom families once received from Sandra.
 - Teacher Appreciation Luncheon will be on February 12th. Alicia Walker is planning to meet with some food vendors now that a budget is established. 40-

45 participants will be attending the luncheon. 3-4 volunteers will be needed to help set-up in the morning.

➤ **Action Point:** Angie Petty will plan to help out with desserts for this event

➤ **Action Point:** Alicia Walker will recruit volunteers for set up.

5. Gala – The planning process continues to evolve. The Decorations Committee has met, and corporate sponsor letters will go out next week. Bob and Shelly Derrer will be in contact with local businesses. Kristi McGregor continues to work on the raffle tickets.

Respectfully Submitted,
Christina Iantelli-Klee