Welcome to the 37th school year of The Children's House! We are glad you are here to join us as we journey through your child's first years of life. The 2021 - 2022 school year is bound to be great.

# **Parent Orientation Notes**

Carline/Drop Off & Pick Up:	
	_ Carline Times: 8:20-8:40 / 12:20-12:30 / 3:20-3:40

Carline will begin and end, precisely, at the above times. If you should arrive late, please go to the front desk and have the person at the front desk call down to our room. Britny or one of the assistants will meet you at the front desk, and will walk your child to the classroom (unless prior arrangements have been made). This is an attempt to protect the cycle of activity at all times and keep disruptions to a minimum. Thank you for your cooperation.

## Observation:

We are not allowing observations at this time but should things change: Parents are strongly encouraged to observe their children in the classroom as often as possible. Your child's educational experience will be greatly enhanced by your participation and collaboration with the school and teachers. You may observe your child from the observation room or pre-arrange an in-room observation. If you choose to observe in the classroom we ask that you sit as a quiet observer in order to witness the most authentic experience your child has while at school.

# Preparing for School:

If your child's start time is 8:30 please have them eat breakfast at home, a light snack is provided around 9:00. Please pack bottles, and/or first foods, daily sheet, proper outdoor clothing, and anything extra they need for the day. A tote bag or backpack of some kind is handy for transporting items to and from school.

## Bottles/Food:

During the course of your child's time in the Nido their nutritional needs will change. Bottles should be prepared at home and need to be labeled with your child's name, date, and come to us ready-to-feed. Packaged and labeled baby food can be stored in small quantities at school. When your child starts to eat a variety of foods and textures we will encourage them to participate in the school lunch program. School provided snacks will also be made available when your child is developmentally ready, at no extra charge. Every child will be offered an open cup to drink from when they begin to sit at the table for meals.

## Sleeping:

Young infants nap on demand and will likely begin to transition to one afternoon nap around their first birthday. Infants under one year will be placed in a crib to sleep. After the first year they will be offered a floor bed for sleeping.

#### Illness/Medication:

Please familiarize yourself with the school's illness policy in the parent handbook. Your child needs to be healthy enough to participate in a group care environment. Medications, including over-the-counter, may only be given at school provided there is a permission form on file at the school. You can obtain the illness/wellness policy and the medication form on our school's website under the "Parent's" tab.

## Non-Parent Pick Up:

Children may only be released to adults whom you have listed on your child's online account. If you know your child's going to be picked up by someone other than a parent please inform the classroom staff, a note on the daily log form is sufficient. If a staff member is releasing your child to an adult they have never met, they will be asked for identification.

#### Snow Days:

TCH Administration determines school delays and closings with the assistance of TCH outdoor services provider, Chris Danbrook. Parents will receive an email by 7:00 a.m. (or earlier if possible) notifying them of the delay or closure. The information will also be posted on the school's website 7:00 a.m. Please note that TCH will not automatically follow the closure decisions of TCAPS and NMC.

# **Adding Days:**

It is sometimes possible to add hours to your child's schedule, if the staffing allows. Please check with Britny or Renee if you wish to make a request. Permanent changes must be directed to the admissions office.

# **Contacting Britny:**

Office hours- Monday and Wednesday 1:00 - 2:30 britny@traversechildrenshouse.org 231-929-9325 ext #126