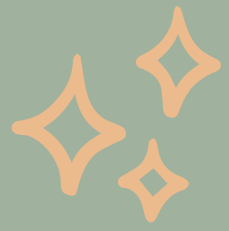


# Welcome



## COMMUNICATION

As a partner in your child's education, I am here to answer questions and provide updates regarding your child's acclimation to the classroom, their progress through our curriculum, and their ability to navigate social interactions.

You can expect:

- an issue of Classroom Highlights issued monthly,
- photos sent through Transparent Classroom,
- a Welcome Call completed within the first month of school,
- availability (by appointment) to meet during Office Hours
  - Monday from 1:15 to 2:45, and
- emails returned within 24 hours.

## Fern Room 2024-2025

## STUDENT SCHEDULE

- 8:20 - 10:30 Morning Work Cycle
- 10:30 - 10:50 Group Gathering
- 11:00 - 11:40 Recess
- 11:45 - 12:15 Lunch
- 12:30 Half-day Carline
- 12:30 - 2:30 Nap/Afternoon Work Cycle
- 2:30 - 3:15 Care of Environment and Recess
- 3:20 - 3:40 Afternoon Carline

## STAFF SCHEDULES

### Penny:

Mon. - Thur. 8:00-4:00

### Jungwha:

Mon. - Fri. 8:00 - 1:00

### Merissa:

Mon. - Thurs. 11:00 - 4:30  
Friday: 8:00 - 4:30

## ROOM PARENTS AND VOLUNTEERING

### Sarah Kebler

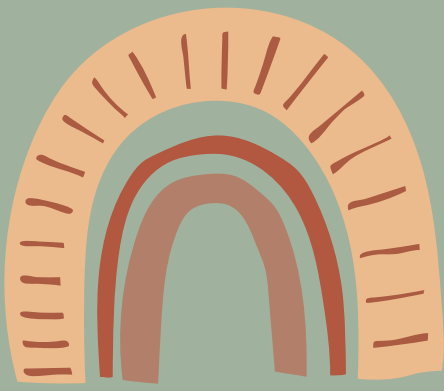
Email: wilso757@gmail.com

### Brittany Lister

Email: brittanychanningnoble@gmail.com

Sarah and Brittany have generously volunteered their time to plan our class picnic, attend ChiPA meetings, promote school events, and coordinate the monthly flowers and playdough rotations. Please feel free to reach out to them with any questions related to these opportunities!





# Welcome



## SNACK AND LUNCH

Our school is committed to providing an exemplary lunch program for your child. The depth of talent on our kitchen team is unsurpassed. They provide a dining experience using the freshest of seasonal ingredients that nourish our mind, body, and soul. Please refer to the Boonli link to sign up and direct any questions that arise to Marty.

\*Note lunch add-ons will be accepted no later than 9:00 the day of.

For students bringing lunch from home, we will supply all necessary linens, utensils, and glassware. We do not have the capacity to cool or heat lunches from home. Please send ice packs or thermoses to ensure your child's food is kept at the proper temperature.

Full day students will be offered a morning and afternoon snack daily. Children staying for Friends Club will be offered an additional snack in the afternoon.

Additionally, we have various food preparation and baking projects available throughout our morning and afternoon work cycles.

## OBSERVATIONS

During the first six weeks of school, our community will be hard at work establishing the routines and procedures that pave the pathway to normalization. After that initial period of grace, we invite you to observe through our observation window.

If you would like a more formal guided observation experience, please reach out to Renee to coordinate a time.

## Fern Room 2024-2025

## ALLERGIES

The following allergies and intolerances are present in our classroom:

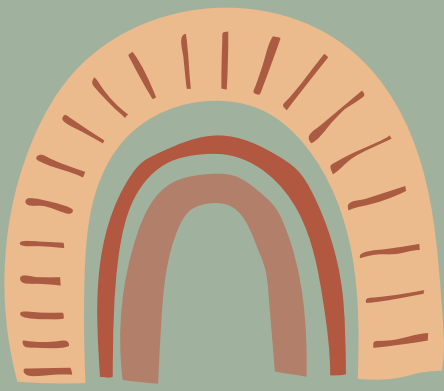
- dairy
- gluten
- eggs
- pumpkin seeds
- sunflower seeds
- fish/shell fish

\*We have no nut allergies. Feel free to pack nuts and nut products in your child's lunch.

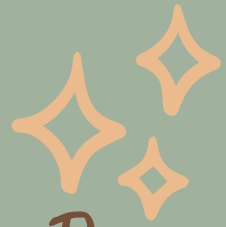
## BIRTHDAY CELEBRATIONS

We have an extraordinary birthday celebration tradition here at The Children's House, and we welcome your family to join us in the festivities. Please be on the lookout for an email from me around your child's birthday (or half birthday) to coordinate the scheduling of this special day.





# Welcome



Fern Room  
2024-2025

## DROP OFF, PICK UP, BATA, AND FRIENDS CLUB



Above all else, safety is our top priority. Please ensure that your child's White Card is up to date with current contact information and approved releases.

Should your child ride the BATA Bus home, please email the Front Desk to reserve your child's spot and cc me. If your child's name is not on the BATA list, I am unable to send them when the bus arrives.

Timeliness is a key ingredient in our normalization process. To the best of your ability, it is most appreciated when your child arrives at school on time each morning (8:20 - 8:40).

Add-ons to afternoon Friends Club must be completed before 2:00 pm. Our number is capped at 40 children. A modified late fee has been attached to this service. Please refer to the Handbook for details.

## UPCOMING EVENTS:

- ✓ **Sept. 12th 5-7:00:** Class Picnic at Jacob's Farm
- ✓ **Oct. 10th 6:30:** How to Raise an Adult Book Talk at TCH (no child care)

## CLOTHING REMINDERS

When sending extra clothes for your child, please be mindful of the ever changing weather in Michigan - it is helpful to have a couple of different options to choose from!

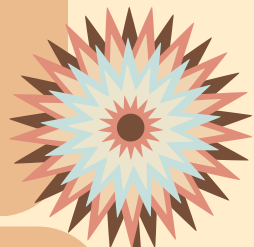
We ask that whatever comes to school is labeled with your child's name...particularly winter gear.

Lastly, please save clothes that are distracting, have special significance, or difficult to put on for home.

## MEDICATION/ILLNESS REMINDERS

Please refer to the Parent Handbook for our illness policy. If your child becomes unwell during the school day, I will call to inform you and coordinate a plan for pick-up.

If your child should require us to administer a dose of medication during school hours, please complete the necessary paperwork and deliver the medication directly to Kim.



## CONTACT:

**email:** [Chelsea@traversechildrenshouse.org](mailto:Chelsea@traversechildrenshouse.org)  
**School Phone:** (231) 929-9325 ext. 149  
**Cell:** (231) 649-3634